

**Performance results for the internal audit function – March 31<sup>st</sup>, 2022**

June 30, 2022

Aussi disponible en français sous le titre *Résultats liés au rendement de l'audit interne au 31 mars 2022*

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Cat. No. ST96-18F-PDF (Electronic PDF, French)

ISSN 2816-7392

Cat. No. ST96-18E-PDF (Electronic PDF, English)

ISSN 2816-7384

<https://asc-csa.gc.ca/eng/terms.asp>

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	Questions on Compliance Attributes of Internal Audit	Answers on Compliance Attributes of Internal Audit
1.	Do internal auditors at the CSA have the training required to do the job effectively?	<p>The organizational chart of the audit function consists of 5 employees who occupy the following positions:</p> <ul style="list-style-type: none"> <li>• Chief Audit Executive</li> <li>• Internal Audit Project Leader</li> <li>• Senior Internal Auditor</li> <li>• Internal Auditor (2)</li> </ul> <p>1 a) Percentage of staff with a professional designation :</p> <ul style="list-style-type: none"> <li>• 40% of staff (2 of 5) have a Certified Internal Auditor designation (CIA)</li> <li>• 60% of staff (3 of 5) have a Chartered Professional Accountant designation (CPA)</li> </ul> <p>1 b) Percentage of staff with a professional designation in progress:</p> <ul style="list-style-type: none"> <li>• 0% of staff is in process of obtaining a Certified Internal Auditor designation (CIA)</li> <li>• 0% of staff is in process of obtaining a Chartered Professional Accountant designation (CPA)</li> </ul> <p>1 c) Percentage of staff holding other designations :</p> <ul style="list-style-type: none"> <li>• 0% of staff hold other designations</li> </ul>
	Are multidisciplinary teams in place to address diverse risks?	The internal audit function has the necessary skills and experience to carry out the risk-based internal audit plan. The audit function employees have general knowledge of risk management, management control, and governance processes. When specific skills are required, such as information technology, external providers’ services are retained.
2.	Is internal audit work performed in conformance with the international standards for the profession of internal audit as required by Treasury Board policy?	<p>An audit manual containing specific procedures to ensure the application of international standard for the internal audit profession guides the audit work. In addition, various quality assurance processes are performed through the supervision of audit work throughout the execution of audits. An external assessment of professional practices is carried out every five years. The last external assessment was conducted in February 2022.</p> <p>2 a) In March 2022, the Audit Committee members were informed of the results of the external assessment of professional practices carried out in February 2022.</p>

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		2 b) The conclusion of the External Assessment of Professional Practices conducted in February 2022 is that the internal audit function generally complies with the Institute of Internal Auditors' Standards, Definition and Code of Ethics and related government directives. For this reason, no recommendation on compliance with the standards is proposed.
3.	Are Risk-Based Audit Plans (RBAP) submitted to the audit committee and approved by the deputy head implemented as planned with resulting reports published? Is management acting on audit recommendations for improvements to departmental processes?	<p>During 2021-2022, the CSA has carried out two audit projects planned in the RBAP approved by the Audit Committee in June 2021. Two audit reports were thus completed and approved. Moreover, two audit projects were reprioritized to a later year. With respect to the audit recommendations, the implementation rate of management action plans on March 31<sup>st</sup>, 2022 was 80%.</p> <p>3 a) Name and status of audits for the current fiscal year of the RBAP</p> <ul style="list-style-type: none"> <li>• See <a href="#">table</a> below</li> </ul> <p>3 b) Date on which the audit report was approved</p> <ul style="list-style-type: none"> <li>• See <a href="#">table</a> below</li> </ul> <p>3 c) Date on which the audit report was published</p> <ul style="list-style-type: none"> <li>• See <a href="#">table</a> below</li> </ul> <p>3 d) Original planned date for completion of all management action plan (MAP) items</p> <ul style="list-style-type: none"> <li>• See <a href="#">table</a> below</li> </ul> <p>3 e) Status of MAP items :</p> <ul style="list-style-type: none"> <li>• See <a href="#">table</a> below</li> </ul>
4.	Is internal audit credible and adding value in support of the mandate and strategic objectives of the organization?	<p>The internal audit aims to add value in support of the organization's objectives and conducts a survey of the audited entity after each audit to measure the effectiveness and to identify opportunities for improvement.</p> <p>4 a) A satisfaction survey of the audited entity was conducted for two audits during 2021-2022. To the question of whether, in general, the audit was useful, the rating was:</p> <ul style="list-style-type: none"> <li>• Strongly agree : 66%</li> <li>• Agree : 33%</li> <li>• Neither agree nor disagree: 0%</li> <li>• Do not know: 0%</li> </ul>

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	Internal Audit Title	Audit Status	Report Approval Date	Report Publication Date	Original Planned MAP Completion Date	Implementation Status
1.	<a href="#">Audit of Intellectual Property and Technology Transfer</a>	Published and action plan completed	December 16 <sup>th</sup> , 2020	April 8 <sup>th</sup> , 2021	October 2021	100%
2.	Audit of Cybersecurity practices	Action plan in progress	November 2 <sup>nd</sup> , 2021	N/A	March 2023	40%
3.	<a href="#">Audit of the Management Framework for Space Exploration Activities Related to Science and the Use of the International Space Station</a>	Published and no recommendations were made following the audit	February 23 <sup>rd</sup> , 2022	May 13 <sup>th</sup> , 2022	N/A	N/A